

Board Meeting Minutes

February 16, 2025 @ 7:00pm via Zoom

1. Roll call @ 7:02PM
	1. Present: Lynn Brown, Amy Vetter, Pete Castro, Phil Sutton, Peter COBIN, Scott Phoenix, Malia Pivec, Tom Millbrooke, Carol McLatchie, Matt Lydum, Marie VerMeer, Rick Stucky, Roger Hall (late)
	2. Excused: Gibby Reynolds, Roger Hall, Carl Sniffen
	3. Membership Observers: Fran Munkenbeck, Mike Scarberry, Gabby Simnars
2. Approval of minutes:

Move to approve (with corrections): Lynn Brown

Scott Phoenix: Moves to accept

Pete Castro: 2nd

Minutes approved.

1. Committee Reports-
* LDR (open)
* Masters (Peter)
* Race Walk (Marie/Roger)
* Membership (Lynn)
* Certifications (Scott)
* Officials (Gibby)\*
* Open (Malia)
* Sanctions (Debi)
* Safe Sport (Carl)\*
* Para Athletics (Phil)
* Coaches ed. (Tom/Matt)
* Youth (Rick)
* Treasury (Pete)

VERBAL COMMITTEE REPORTS

MASTERS:

Peter: USATF NW Regional Master’s Championship 2025 - Awaiting GFU response on location, and if hammer will be contested, as well as steeplechase.

Lynn - June 7th @ Jesuit HS-Portland Masters will cover timing, we’ll work on the 6th GFU.

Phil: Clarifying this is not the association championship, but the regional. It is at 2 locations.

CERTIFICATIONS:

Scott:We are getting officials from some training clinics.

CPR/AED class on March 2nd in Portland. The 2nd class was canceled due to small sign-up.

Badges coming from National, no idea when. Cut-off to certify is March 31st.

OPEN:

Malia: Nike is in the volunteer loop now. Megan Taylor from Red Lizard to try to get them on board with us too. Wildwood Running has events and potentially will partner with us. There are many outside runs that she is looping into possible partnerships with USATF.

PARA ATHLETICS:

Phil: WA (David Craig) is ahead of OR, Phil has arranged some meetings to try to get cooperation with us. Phil has added a Para Athletics link to our page, we are trying to get more opportunities. There are so few opportunities in the HS season - coaches are discovering that they can get team points if they enter athletes and interest is growing.

Scott Phoenix: Info will go out soon for a meeting (March 4th) with Phil Gulley and Paul

Johnson for Coaching Education at the National level.

YOUTH**:**

Rick: Continuing to make contacts, youth is also on Nike’s volunteer list as well as Girl Scouts. We had our 1st match with the “volunteer match” website. The hammer cages at MHCC is not safe and we will either coordinate with Amity Throws (June 14th) Nick Hayes - Scott Skipper, Clackamas CC is possibly getting a new track, and it may be torn up, but it would be the same dates as the JO’s. Both JO’s and XC Championship meets are listed on Athletic.net. He is looking at incentives for the clubs to get volunteers. Scott has 23 officials signed up so far.

COACHING EDUCATION:

Matt: There are many new pathways to get on the Coaching Education Registry. The new Level 1 rollout has been slow. There’s a problem understanding that this is a hybrid course, there’s 12-20 hours online work that needs to be done before going to the in-person Level 1 class. There’s a new Race Walk online coaching class. There is an opportunity for new coaches to shadow an elite coach at Nationals at Hayward, the link is on the website.

TREASURER:

Pete: The account balances were read. Phil had a question about the Association store, we have not seen any income from that yet. We did get a refund on overpayment of sanctions.

1. Exploring sponsorship -

Phil: Are we seeking sponsorships? It’s in our bylaws that we should in order to offset costs. The only rule is that they can’t hit up anyone that is a USATF National sponsor. (Matt) Caution, be clear about the expectations are - they cannot have any control.

1. Membership Survey –

Phil: We should conduct a survey to see what the membership is concerned about, thinking about, etc. Phil will create and share with the board.

1. Women’s Commission –

Lynn: The National office was looking for someone to represent Oregon. Amy volunteered to find out more about it and possibly get on it. Amanda Pasco is the Sec. of the USATF Women’s commission. Lynn sent a Handshake into to Carol McLatchie and Amy Vetter to get information.

1. Delegate Funding Criteria –

Roger: In talking with the Executive Committee; we will post the criteria on the website in April. The points are accumulating from August 2024 - August 2025. There is a new iteration of the criteria - Amy will send it to the board.

1. VolunteerMatch.org –

Lynn: We are on a “free trial (limited)” membership and are getting responses. We will take a vote of the Executive Board to see if we want to pay for the service.

1. Grow To Impact Grant –

Lynn: We are still looking for ideas on spending the grant money. This is for the purpose of growing the membership. (Phil) We passed on a Grow to Impact Grant last year because the president at the time did not have time to complete the application. We need to put it out to the entire board before that happens again, the board has a duty to act in the best financial interests of the association. We should not let those opportunities pass. (Marie) We should get dates for all the deadlines and as a board work on them.

1. Price Increase –

Lynn: National sent notice on 1/16/25 that there was an increase cost of membership effective 1/2/25. There is also a sanction cost increase effective 2/1/25. Notices will be attached and included in the minutes.

1. Proof Emails –

Lynn & Phil: Please do not forward proof emails, they are not ready for public consumption.

1. New business – None to be brought up as it was 9PM already and proper time and consideration was going to be hard to give to any new items.

Matt: Motion to adjourn

Pete: 2nd

All: Agree

Lynn: Meeting Adjourned @ 9:05pm

Attachments:

Submitted February committee reports from:

Open

Certification

Masters

Race Walk

Treasurer

Youth